



# MyRec.com

Recreation Software

1-866-466-9732 INFO@MYREC.COM

## Features (all-inclusive)

### Accounts

- Account Creation and Management
- Public Age and Residency Edit Restrictions
- Existing Account Check
- Password Reset Utility
- Merge Account and Merge Member Utilities
- Public View of Balances, Financial Statement, Tax Deductible Items, Calendar
- Yearly Prompt to Update Information in Public Accounts
- Account Message Utility
- Search Account and Member Utilities
- Residency Upload
- Account/Member Document Upload
- Account Creation Questions
- Additional Payer Member

### Facilities

- Facility Creation and Management
- Public Reservation Requests Tool with Approval Process
- Facility Reservations with Conflict Check
- Facility Availability and Activity Calendars
- Maintenance Reports
- Restriction Groups for Adjustable Facilities
- Reservations Add-ons

### Finance

- Staff Payment Types: Credit Card, Credit Card Swipe, Check, Cash, ACH, Account Credit, Scholarship
- Public Payment Types: Credit Card, Registration Form (for later payment by Cash/Check in office)
- Budget Group Disbursements and Reports
- Expense Reports
- Close Out Income Summary Report with Transaction Summary by Payment Type
- Program Income and Sales Reports
- Account Credits and Adjustment History
- Balance Due Reports
- SSL Security and PCI Compliance

### Programs

- Online Registration (option for form creation, to then process payment)
- Program & Activity Creation and Management with Age, Gender, and Grade Restrictions
- Wait Lists and Seat Caps
- Sponsorship/Donation Style Activities
- Team/Group Management and Instructor Assignment
- Public Instructor Access to Rosters, Email Addresses, Team Management, etc.
- Team Sport Standings, Scores, Teams, and Schedules
- Automated Age, Grade, Date, Sibling, Multiple Activity, and Promo Code Fees/Discounts
- Scheduling Conflict Detection
- Expense Assignments
- Customized Per-Activity Questions and Disclaimers
- Registration Cancel and Transfer Utilities
- Bulk Credit Utility for Canceled Days
- Cart Hold Report
- Basic and Advanced Rosters
- Sign In and Attendance Sheets-Including Digital E-Attendance
- Seat Count Reports
- Dynamic Forms
- Special Disclaimers
- POS Add-on Items

### Website

- Home Page Customization
- Alerts and Announcements
- Real Time Updates from Management (no double data entry)
- Meetings & Minutes Page
- Policies and Forms Pages
- Photo Gallery
- Affiliated Programs
- News Contact Page
- Sponsors Area
- Mobile Compatibility



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## Special Features

- Available Features List
- Comparisons (graphical statistics)
- System Updates and Notices
- Think Tank (have a say in new features)
- Visitor Analytics
- Basic Design Upgrade with Updated Colors and Small Banner
- Customized Receipt and Roster Banner
- Personalized Customer Service (ongoing training and support)
- Initial Data Entry
- Unique Domain
- Scan Tracking Reports
- Mailing Labels
- Custom Form Builder

## Upgraded Design

- Choice of Five Website Templates
- Website Colors Set to Match Town Scheme
- Custom Banner Design for Website with Your Seal and Photos
- Custom Banner Creation for Receipts & Rosters

## Point of Sale

- Virtual Cash Register
- Product Creation, Management, and Sales
- Offsite Payment Portal
- Inventory Management
- Ticket Sequencing and Management
- Gift Certificate Utility
- Fund Account Utility

## Advanced Activities

- Data Entry Reduction and Time Saver for Activity Creation (ex. 5 min vs. 2 hours)
- Ability to Cherry Pick Dates of an Activity such as Day Care or Summer Camp on Registration
- Daily, Weekly, Monthly, Full Session, Multi-Days, and Combination Options for Activities
- Single Rosters for Multiple Options
- Automated Multiple Activity, Multiple Week/Month, and Sibling Discounts
- Seat Count and Question Reports
- Advanced Scheduling Reports
- Automatic Recurring Payments

## Memberships

- Membership Creation and Management
- Customizable and Automatically Updating Lengths of Daily, Weekly, Monthly, Yearly
- Lifetime and Custom Lengths
- Definable Types by Individual, Entire Household, or Custom Household Size
- Age and Grade Restriction Abilities
- Ability to Require Memberships on Activity Registration
- Membership Discounts on Activity Registration
- Questions on Registration for Additional Information

## Membership Swipe Cards

- Requires Memberships Module
- Offsite Membership Card Swipe Utility
- Key Fob and Membership Card Design and Printing
- Membership Swipe Machine Coordination
- Photo and Sound Triggers on Card Swipe
- Membership Card Swipe Limits
- Scan Tracking Reports